

August 16th Meeting Agenda
Indiana Association of Nursing Students
9-11am EST

Indiana University Southeast: University Center Room 122

- I. Call to Order/Roll Call
 - a. Meeting called to order at 0909am EST by President Jeremy
 - b. Present: Jeremy, Stephen, Veronica, Lainey, Rebecca, Marilyn, Shannon, Courtney
 - c. Absent: Caitlyn (excused), Brianna (excused), Brittany(excused),
- II. Establish Quorum
 - a. Quorum established
- III. Board Goals.
 - a. Look at NSNA page for specific goals and decide which goals you would like to achieve by the next meeting and put them in your next committee report.
 - i. Secretary
 - ii. Treasurer
 - iii. Membership
 - iv. Bylaws
 - v. Community Health
 - vi. Newsletter
- IV. Filling the open Co-Editor position.
 - a. Talked to Noah Powers from St. Francis and he believes he is too busy, but he will be contacted to see if he knows anyone from the North to run for the empty positions.
- V. Committee Reports
 - a. Vice President
 - b. Treasure
 - c. Secretary
 - d. Bylaws and Policies
 - e. Membership
 - f. Newsletter
 - g. Community Health and Disaster Preparedness
- VI. Financial report
 - a. Monthly Statement
 - i. Should be sent via e-mail by the Treasurer
 - b. Any Reimbursements
 - i. Will be made at the end of the meetings.
- VII. Non-Profit Status Update
 - a. We are an official not for profit organization in the State of Indiana
 - b. Now we need to go through the Indiana IRS to get our tax-exempt status.
 - i. If this does not come through by the convention we will have to pay taxes on the rooms, food, and AV.

- Marilyn will let the Marriot know that we understand this and will be happy to pay those taxes.
- VIII. Bylaws and Policy
- a. Confirm the change for the Mid-Year and Annual reimbursement for the rest of the board.
 - i. The changes have been made
- IX. ISNA Meeting
- a. Registration for undergraduate students is \$25
 - i. If you want reimbursement it will either come out of your convention fee or your committee fund
 - ii. Includes lunch
 - iii. Could lead to some community projects or outreach
 - Friday, September 12, 2014 Nashville, Indiana at the Brown County Inn
 - Disaster Preparedness Theme
- X. Mid-Year Planning
- a. Who possibly wants to go?
 - i. Held at the Hilton Something? In Portland, Oregon
 - ii. Hailey is thinking about going
 - iii. Lainey will go if she cannot get her certification online
 - b. Look for an e-mail about who is going
- XI. IANS State Convention
- a. Marriot North is booked as soon as the contract is signed
 - i. The Marriot will help with vendor set up and with seating
 - b. Food?
 - i. Chef's choice
 - c. Vendors (How is that going Group 1) Do not forget the Logo date. Dec 1st
 - i. The first 13 on the list have been contacted
 - ii. IU Health Bloomington said no, but did allow us to send the new Vendor Packet
 - iii. Hurst Review
 - Will send an email to the representative this week
 - iv. Mayo Clinic
 - The number we have is disconnected
 - v. Emergency Nurses Association
 - Jeremy will contact
 - vi. USI
 - Marilyn says they will send someone
 - vii. Indiana Association of Nurse Ane
 - Have been contacted
 - viii. ATI
 - Brad James has been contacted, this name was given by ATI for our region
 - ix. FA Davis Company
 - Left voice mail and email
 - x. National Council of State Boards of Nursing

- Left voice mail and email
- xi. UE
 - Phone Tag
- xii. Vincennes
 - Phone Tag
- xiii. Navy
 - Will be there
 - They need an invoice and their logo will have to be put on most of the stuff and if they do not see it they will have to be refunded.
- xiv. Ivy Tech
 - Veronica will give contact info
- xv. Shannon will contact IU Bedford and IUS
- xvi. Courtney has contacted everyone on her list and will do follow-up
- xvii. David DePalo with MDF
 - Want to ask if they want to be a vendor
- xviii. Deconess
 - In contact
- xix. St. Vincent
 - Difficult to get into contact
- d. Donations
 - i. Stephen has sent a letter, everyone needs to go out and ask for donations
 - Stephen will send out the tax ID number for those who require it
- e. School contact
 - i. Shannon and Stephen have contacted their list
 - Shannon has put information in the Google Doc
- f. Speakers
 - i. Email Stephen with the names of people who want to speak
 - Keynote
 - a. Carmen
 - i. Different ways to go into nursing
 - General Speaker
 - a. Shawn Nanji: Kiss Pharm
 - Endnote
 - Breakouts
 - Will have 3 break out rooms: 30 minutes
 - a. Carmen-definite yes
 - i. Resume info
 - b. Doctor/Nurse Relationship
 - i. Stephen
 - c. Jennifer-definite yes
 - i. Building a path for your nursing career
 - d. Shelia
 - i. Can talk about anything: Leadership and Administration
 - ii. Stephen
 - e. Terese Stiles: Kosair ER Nurse: Child Abuse

- i. Shannon will contact
 - f. Kevin
 - i. Affordable Care Act and Health Policy
 - ii. Lainey
 - ii. Round tables: 10 minutes with a repeat talk
 - NP: Tracey—definite yes
 - a. Veronica
 - SANE: Katie
 - a. Veronica
 - Wound Care Nurse: Ann Pallasak
 - a. Stephen
 - Amanda: Flight Nurse—definite yes
 - a. Veronica
 - Travel Nurse
 - a. Courtney/Veronica will ask
 - New Graduate Pannel: Jordan, Justin, Jason
 - a. Veronica
 - ED: Matt: alternate
 - a. Courtney
 - Community Health: Alternate
 - a. Shannon
 - b.
 - Mental Health: alternate topic
 - a. Shannon
 - g. Schedule for convention (Needs to be Set)
 - i. Stephen will e-mail
 - h. Registration fix, when school starts up. (Talk to IT)
 - i. Tee shirt design
 - i. IANS
 - ii. Shannon will contact a company and get prices
 - iii. Courtney has a design
 - j. NSNA Theme: Bright Horizons Rising to New Opportunities
 - k. IANS Theme
 - i. Motion: Rebecca motions to use IANS Opportunities on the Horizon as the State Convention theme
 - Veronica Seconds
 - Discussion: none
 - Motioned Carried

XII. Future Meetings

- a. September 20th Bloomington 9a EST
- b. October 18th USI 9a CST
- c. November 15th IUS 9a EST
- d. December

XIII. Other Announcements

XIV. Meeting Adjourned

- a. Motion: Veronica motions to close meeting at 11:22am

- b. Seconded by Rebecca
- c. Discussion: none
- d. Motion carried: Meeting adjourned at 1123am

Vice President Committee Report

August 16, 2014

Stephen Ward

Vice President

Committee Member

- Stephen Ward Vice President
- Jeremy Barker President

Current Information

- State convention
 - Working on contacting vendors, hospitals, and speakers.

Tasks Completed

- What you and/or the committee has completed since the last meeting
 - I contacted the Marriott told them we have accepted their offer and are excited to have them be the host of the 2014 Indiana State Convention.
 - I went up to look at the contract and the venue again. They sent me the final contact that Jeremy, Marilyn and I need to sign and get back to them this week.
 - Shan Nanji and Carmen are excited about coming and speaking at our convention.
 - Shan is going to speak to the whole group after lunch.
 - Hospitals contacted:
 - St. Louis University Hospital out of St. Louis, MO
 - St. Louis Children's Hospital out of St. Louis, MO
 - Barnes Jewish Hospital out of St. Louis, MO
 - Cook Children's Hospital out of Dallas, TX
 - Cincinnati Children's Hospital out of Cincinnati, OH
 - Cleveland Clinic out of Cleveland, OH
 - Schools contacted
 - IVY Tech Evansville
 - IVY Tech Fort Wayne
 - IVY Tech Greencastle
 - IVY Tech Indianapolis
 - IVY Tech Kokomo
 - IVY Tech Lafayette
 - IVY Tech Madison

- IVY Tech Muncie
 - IVY Tech Gary
 - IVY Tech Richmond
 - IVY Tech Sellersburg
 - IVY Tech South Bend
 - IVY Tech Valparaiso
- Goals for next month
 - To get more speakers and send in the signed contract.
 - Any projects you are planning on starting or completing
 - Contacting more schools and vendors and getting them to commit to the convention.
 - What you wish to complete before the next meeting
 - To have a set schedule for the convention that we all agree on.

Help

- I need help contacting vendors, schools, and hospitals.

News Letter Committee Report

August 16, 2014

Rebecca Denoncour

Newsletter Editor

August

- Out of country first half of month: unable to work on newsletter and associated
- Will work to get out an August 'Welcome Back' publication by month's end
- Will update website to reflect current minutes, calendar, and so on
- Will follow with Taylor Bard regarding Facebook login information

September

- Develop September newsletter
 - Call for article submissions
- Update website, Facebook, Twitter accounts
- Post new bylaws and policies to website
- Post August minutes as available/needed
- Begin work on next newsletter
- Work on vendor contacts and other convention duties

- **Needed help from other board members:**

- Shannon: Verify status of June and July minutes (ready to post?)
- Veronica: Updated policies for uploading available/from where?
- Caitlyn: Membership list status (for mailing newsletter)?
- Jeremy: Wufoo and Weebly billing address updates needed?
- Photographs from the July retreat for possible inclusion online, in upcoming newsletters?
- Any committee/position announcements for inclusion in newsletter?

Membership Committee Report

August 2014

Membership

Caitlyn Burke

- Committee Members
 - Caitlyn Burke
- Current Information
 - Is finalizing school information list
 - Has contacted nurses that may be interested in speaking at convention during “Round Tables”
- Tasks Completed
 - Contacted NSNA about getting a recruiter number for membership
- Goals for Next Month
 - Contact NSNA about updated membership list
- Help
 - Non-needed at time of report

Community Health Committee Report

August 15,2014

Community Health

Briana Davis

As far as calling schools, I have called a few such as Kaplan University, Excelsior College and University of Phoenix. I either got no answer, or was not given the information I was looking for. I will continue to call and update you as I gather more information.

I am working on creating a spread sheet consisting of the schools email address, telephone number as well as the nursing chapter president, the dean and the faculty advisor. Let me know if I need to ask for

any other information.

I called the Red Cross earlier this week and spoke with Dana about hosting a blood drive on campus later this year. She took my name and number and told me she would have the person responsible for the blood drives contact me; I have yet to hear back. I will call again next week.

I have been thinking of ideas for the blood drive- I would like to use the money allotted to the directors to provide T-shirts to those who come out for the blood drive. I will try and come up with some T-shirt ideas, but if anyone else has some ideas, please let me know!

I have spoken with Bekah Wahl, the fundraiser director for USI and we will team up (if the Red Cross allows it), and together hopefully we can get a large turn out. Maybe we can incorporate those vitals cards you guys mentioned at the last meeting?

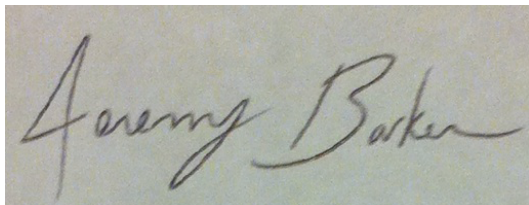
I will also be working on a flyer about the blood drive that I can email to other schools as well as print out to handout around campus. Any help that anyone wants to provide would be great.

Sorry I don't have anything too substantial, but over the next week I'll be able to get most of this stuff done.

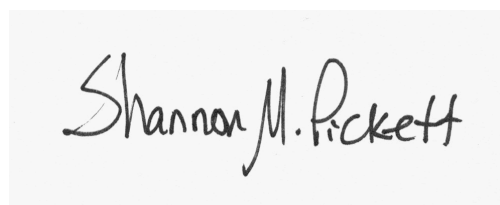
Secretary Committee Report

August 2014

- Committee Members
 - Shannon Pickett
- Current Information
 - Is going to contact an instructor about a speaker from Kosair's ER that she had in class to see if she might be interested in speaking at the convention.
 - She gave a very informative and compelling lecture about child abuse
- Tasks Completed
 - Contacted all of the schools on my portion of the list.
 - Entered Data gathered from the schools that have responded
 - Submitted the July Minutes to NSNA
- Goals for Next Month
 - Submit August minutes in a timely manner
 - Complete all tasks needed for the state convention
- Help
 - Non-needed at time of report



IANS President



IANS Secretary