

Saturday, August 15th, 2015 Meeting Agenda
Indiana Association of Nursing Students
10:00am-12:00pm eastern standard time
Online meeting via google hangouts

- I. Call to order at 10:10
- II. Roll call Absent-Ashley painter, Diana, Raymond,
- III. Establish quorum
 - a. Committee reports – 10:10am – 10:15am
 - b. Vice President (Megan Clark) Megan continued working on dividing up vendors. Signed contract with the Marriott for convention. She typed up a letter to potential vendors, a list of sponsorship opportunities, and a general convention information letter to be sent out.
 - c. Secretary
 - d. Treasurer(Katie Chavez) Katie continued to update the monthly budget. She also created several new spreadsheets to closely track IANS inventory. She developed a spreadsheet to track sponsors, their date of payment, and who will receive promotional logos. She also created a spreadsheet to track the number of registrants for the 2016 state convention.
 - e. Membership (Ve Mai)
 - f. Bylaws (Ray Riley)
 - g. Community Health (Diana Gamez)
 - h. Newsletter Editor & Co-Editor (Carece Robbins& Kat Washam) The website has been updated (calendar, home page, convention details and registration page, president's council information, and uploading last month's minutes). Social media accounts have been updated throughout the month.
 - i. Image (Devon Woodburn) Nothing to report
 - j. NEC (Ashley Painter, Katie Schildt)
- IV. Financial report 10:15-10:25 This month we paid out \$95 for our wufoo and for food at the July retreat. We received \$315.00 from Ivy tech community college for sponsorship of the 2015 IANS convention. This leave us with a checking of \$16,565.66 and a savings of Savings 25487.41
- V. Midyear conference Nov 5-8 Atlanta 10:25-10:40 everyone will tell Katie by Septembers 1 whether or not they are going. Also in order to be eligible to receive the \$500 dollars from IANS for the trip you can only have missed two meetings.
- VI. Counsel of school Presidents 10:40am-11:00am-push it back till October 17 meeting in order to get the word out to people. Noah will nail down a site for this and Marilyn will take it from there.
- VII. State Convention 11:00am-12:00pm
 - a. Venue – Indianapolis Marriott North 3645 River Crossing Parkway Indianapolis IN 46240
 - b. Costs - \$30 for 10+ people, \$35 for individuals, faculty at the same rate
 - c. T-Shirts – discuss as an add on if registered by x date (we have 21 left from last year)
 - d. Lab Value Cards – Selling them again this year for \$3 (we have 265)
 - e. Website set up – is it done?
 - f. Vendors – Each Person has people to contact. It is important to call them and email them. The templates have been emailed to everyone. As well as the tax form. It includes the sponsor opportunities, a letter, and a page

containing FAQ's. You MUST edit it to your people's information. You will need to check your email often in case there are any questions.

- g. 10 rooms set aside for our board, keynote speaker, and general session
- h. Theme!!! Ideas? The future of nursing has been thrown out as an idea. Last year's theme was new horizons,
- i. Breakout speaker ideas- Last year there were six break out speakers. This year we hope to have six as well. The six we are considering and who volunteered to contact them are as follows: Dave Johnson (Noah Powers) – stress management, Cindy Sofhauser (Katie Chavez) – resume building, Rachel Spalding (Marilyn) – interview skills, Kim Harper (Megan Clark)– the future of nursing? Blaine Miller (Vy Mai) – malpractice/ethics?) Shelia Houck (Marilyn) –the leader within.
- j. Keynote Speaker – Everyone will consider someone and contact them by next meeting.
- k. Donations – we need to talk about the tax form for it- Noah will scan the tax form in to everyone by Wednesday
- l. Noah's Idea for the end of convention-Noah and Devon will contact hospitals in Indiana, particularly the Hospitals in and around Indianapolis to gauge interest

VIII. Other Announcements?

The next meeting is Saturday September 19th. The location is to be determined. The following meeting is October 17th. This will be our counsel of school presidents. Our regular meeting will be 9:30-11:30 and out counsel of school Presidents will be noon to 3p.

Megan Motions to adjourn the meeting. Vy seconds. Motion passes. Meeting adjourned at 11:47am.

Committee reports

Vice President

I continued working on dividing up vendors. Signed contract with the Marriott for convention. I typed up a letter to potential vendors, a list of sponsorship opportunities, and a general convention information letter to be sent out.

Image of Nursing

Nothing to report

Nominations and Elections Committee

Ashley submitted an official letter to Noah stating she wants the Secretary position and spoke with a potential breakout speaker for the conference. Katie spoke with Noah about taking over the membership position and spoke with a potential convention speaker.

Treasurer

I continued to update the monthly budget. I also created several new spreadsheets to closely track IANS inventory. I developed a spreadsheet to track sponsors, their date of payment, and who will receive promotional logos. I also created a spreadsheet to track the number of registrants for the 2016 state convention.

Editor/Coeditor

The website has been updated (calendar, home page, convention details and registration page, president's council information, and uploading last month's minutes). Social media accounts have been updated throughout the month.

August 15 IANS MEETING ADDENDUM

The board voted online to unanimously approve the the following changes to the bylaws and policies.

The change in the Policies is to clarify the reimbursements and how they will be given out.

Convention registration and fees for all board members, hotels (when room is maximized—4, unless gender is an issue) for all board members, plane ticket and transportation for all board members, parking at a hotel or convention site IF you are driving to the event, food reimbursement up to \$30/day per board member. **MUST HAVE ALL ITEMIZED RECEIPTS TO BE REIMBURSED!!!!** Alcohol is not reimbursable, if it is on the receipt there is no reimbursement. *Funds are for board and student nurses. Non-convention attending students, friends, and family are not paid for. Rooms paid for by IANS can be occupied by board member or other gender specific convention attendees. The cheapest feasible means of getting to the place IF required to attend is what will be reimbursed.

The changes to the Bylaws (which was decided to be emergent due to the failure to meet quorum) deals with modifying the NE/C position.

I, Noah Powers, move to eliminate article VII from our bylaws and inserts another section into article VI that redefines the role of The nominations and elections committee members

ARTICLE VI

Section 16. The Nominations and elections committee (hereinafter "N/E C") members shall:

- A. N/E C shall be composed of three (3) members representing three (3) different Locals. They shall be elected at the annual meeting to serve for a term of one (1) year. All members shall be nursing students for at least three quarters of their term of office. The chairperson shall be the member who receives the largest number of votes on the slate ballot.
- B. Serve on the board as a full members and be expected to adhere to the expectations that all board members are expected to adhere to listed in article IX
- C. A vacancy on the N/E C shall be filled by the Board of Directors with a nominee recommended by the N/E C. In the case of a member not performing his/her duties, the Board of Directors shall declare the position vacant and shall fill the vacancy with a nominee recommended by the N/E C
- D. No member shall hold more than one (1) elected State position at any time.
- E. Perform all other duties assigned by the President

I, Noah Powers, move to amend Article IX and change section 1 from “There shall be a Board of Directors consisting of the Officers, five (5) Directors, Editor and Co-Editor” to “There shall be a Board of Directors consisting of the Officers, five (5) Directors, Editor, Co-Editor and three N/E C members.

The Bylaws and Policies Director will update our Bylaws and Policies

Noah Powers
University of Saint Francis
IANS President 2015-2016