

Indiana Association of Nursing Students

Board of Directors Meeting

October, 24 2011; 10:00am- 12:00am

Ball State

Formal Meeting

Minutes

Presiding: Kelley Elkins, President

1. Call to order Saturday, October 24, 2011 at 10:00
2. Establishment of Quorum at 80%
3. Roll Call: Eric Kern, Secretary
 - a. Kelley Elkins-President
 - b. Brittney Hoge-Vice President
 - c. Eric Kern-Secretary
 - d. Courtney Hatheway
 - e. JoAnna Martin
 - f. Hanna Moore
 - g. Hannah Merriman
 - h. Emily Tolliver
 - i. Taylor Bradburn
 - i. Rene Depew-Faculty Consultant
4. Report from President
 - a. Roster has be submitted to the NSNA
 - b. Budget has been created by Sarah Empson
 - c. Has communicated with the past president regarding Midyear planning
5. Report from Treasure-Sarah Empson: give by Kelley Elkins
 - a. Has allotted \$15,000 to roll over to next years budget
 - b. Is proposing to spend 90% of the proposal earnings of \$20,000
 - c. Will move \$10,454.78 from savings to checking which will leave \$15,000 in the savings to roll over to next years budget
 - d. See treasure report for the detailed budget
 - e. Emily Tolliver motioned to approve the 2011-2012 IANS Budget
 - f. Hannah Merriman seconded the motion
 - g. All were in favor and the motion was carried as stated
6. Committee Reports
 - a. Convention Planning-Director: Brittany Hoge
 - i. Has contacted IUPUI, U of I, Harrison College, and Ball State

- ii. IUPUI and Ball State have offered their facilities free of charge
 - iii. IUPUI requires parking permits on the weekend
 - iv. Date for the convention is March 24, 2012.
 - v. Brittany Hoge will present pros and cons by next Wednesday.
 - vi. Respond to email and final will be made by member by next Friday.
 - vii. Has a list of possible speakers
 - viii. Will investigate the possibility of having a Hurst NCLEX Review on the Sunday, March 25, as part of the convention
 - ix. Will work on having a transitional meeting on the Sunday following the convention to help the newly elected board start on a good note.
- b. Minute Report-Secretary: Eric Kern
 - i. April Minutes will be sent to NSNA
 - ii. Kelley Elkins will send the minutes from June-July to Eric Kern and he will send them to the NSNA along with minutes from October.
 - iii. IANS will then be up to date with NSNA as far as minutes are concerned
 - c. Newsletter Report-Courtney Hatheway and JoAnna Martin
 - i. Newsletter is completed
 - ii. Facebook page is created and will link it to the website
 - iii. Will update calendar tab
 - iv. Courtney will renew subscription with the NSNA
 - v. Eric Kern will send minutes to Courtney to be posted on the webpage
 - d. Membership Report-Hannah Moore
 - i. Current membership is 1,224 students
 - ii. Contact letter was sent out to various schools
 - iii. Ivy Tech, IU-B, and IU Kokomo has expressed interest
 - iv. Organizing a membership meeting at USF outside of our IANS meeting
 - e. Community Report-Hannah Merriman
 - i. Is going to add links to Website
 - ii. Has 12 members added to her committee
 - iii. Is NIMS certified
 - iv. Is going to had ROTC on website; has approval from the Cpt.
 - v. Goal for next month is going to hold a blood pressure screening day; location TBA
 - vi. Is working on taking Red Cross Certification class
7. Midyear Convention
- a. 4 board members will be attending
 - b. See midyear schedule for details
 - c. Will meet with Kelley at 11:30 to register at the convention

- d. Saturday night will not be covered by the IANS
 - e. One room for the 4 members
8. Goals for next meeting
- a. President
 - i. Resolve issues with bank and debit card
 - ii. Complete and send missing minutes to NSNA
 - iii. Work on COSP planning
 - iv. Work on communication with board members
 - b. Vice President/Convention Planning
 - i. Finalize the location
 - ii. Contact speakers
 - iii. Send reminders for committee reports
 - c. Secretary
 - i. Work on missing minutes to submit to Kelley
 - d. Treasure
 - i. Create a reimbursement form
 - e. Newsletter
 - i. Working on renewing submission
 - ii. Update Facebook and Website by the end Saturday, October 22, 2011
 - iii. Will have 1 completed newsletter by December 17, 2011
 - f. Membership
 - i. Follow up with schools that expressed interest.
 - g. Bylaws
 - i. Send updated bylaws to board
 - h. CHDP
 - i. By December have meeting for NIMS certification
 - ii. Meeting with Red Cross by November
9. Next Meeting
- a. November 19, 2011 at 10:00am University of Saint Francis
 - b. December 17, 2011 at 10:00am location TBA
10. Adjournment at 12:36pm
- a. Emily Tolliver Motion
 - b. Courtney Hatheway seconded
 - c. All were in favor and the meeting was adjourned