

Indiana Association of Nursing Students

Board of Directors Meeting

July, 23 2011; 9:00am

Harrison College, Indy

Formal Meeting

Minutes

Presiding: Kelley Elkins, President

1. Call to order Saturday, July 23, 2011 at 9:00am
2. Establishment of Quorum at 80%
3. Roll Call: Kelley Elkins, President
 - a. Kelley Elkins-President
 - b. Sarah Empson
 - c. Natasha Bertsch
 - d. Courtney Hatheway
 - e. JoAnna Martin
 - f. Hanna Moore
 - g. Hannah Merriman
 - h. Emily Tolliver
 - i. Angie Best Boss-Harrison
 - j. Annette Zanto-Harrison
 - k. Debi Erick-Harrison
 - l. Cassie Eckerle
4. Report from President
 - a. Trying to connect with past president to obtain files, paperwork and fix banking issue
 - b. Met with past president and have some things to be distributed.
5. Report from Treasure-Sarah Empson: give by Kelley Elkins
 - a. Is attempting to construct a budget.
 - b. Still needing old records.
 - c. Is going to the bank to get name on account today.
6. Committee Reports
 - a. Newsletter Report-Courtney Hatheway and JoAnna Martin
 - i. Creating Newsletter Ideas
 - ii. Needing access to website
 - iii. Set goals for next month
 - b. Membership Report-Hannah Moore

- i. Creating School Contact List by contacting schools
 - ii. Preliminary List complete
 - c. Community Report-Hannah Merriman
 - i. Planning on obtaining NIMS certification
 - ii. Committee is very active and growing
 - d. Bylaws Report-Emily Tolliver
 - i. Rough draft of Policy book is complete
 - ii. Looking for input and will have more finalized version at next meeting.
- 7. Goals for next meeting
 - a. President
 - i. Connect with Heather-name off of account
 - ii. Connect with Sarah –name on account
 - b. Treasure
 - i. Continue working on budget
 - ii. Have something completed and ready for next meeting.
 - c. Newsletter
 - i. Gain access to website
 - ii. Have first newsletter complete by August meeting.
 - d. Membership
 - i. Continue building contact list
 - e. Bylaws
 - i. Work on Polices Book and have more concrete version next month.
 - f. CHDP
 - i. Continue working on NIMS certification
 - ii. Incorporate new committee members.
- 8. Next Meeting
 - a. August 19th, Location TBA
- 9. Adjournment at 11:50a.m.
 - a. Emily Tolliver-Motion
 - b. JoAnna Martin- seconded
 - c. All were in favor and the meeting was adjourned