

Indiana Association of Nursing Students

Board of Directors Meeting

September 24, 2011; 10:00am- 12:00am

IUPUI

Formal Meeting

Minutes

Presiding: Kelley Elkins, President

1. Call to order Saturday, September 24, 2011 at 10:00
2. Establishment of Quorum at 100%
3. Roll Call: Eric Kern, Secretary
 - a. Kelley Elkins-President
 - b. Brittney Hoge-Vice President
 - c. Eric Kern-Secretary
 - d. Sarah Empson-Treasure
 - e. Courtney Hatheway
 - f. JoAnna Martin
 - g. Natasha Bertsch
 - h. Hannah Moore
 - i. Hannah Merriman
 - j. Cassie Eckerle
 - k. Emily Tolliver
 - l. Taylor Bradbird
 - i. Rene Depew-Faculty Consultant
 - ii. Patricia Allen-Co-Advisor
4. Report from President
 - a. Has worked on getting bank account switched over to current treasure's name
 - b. Spent time networking with professional organizations
 - c. Will inform board where upcoming meetings will be held
5. Report from Treasure-Sarah Empson
 - a. Working on getting current officers switched over to account
 - b. After meeting with previous treasure, this year's budget will be made
6. Committee Reports
 - a. Newsletter Report-Courtney Hatheway and JoAnna Martin
 - i. Newsletter will be sent out 4 times throughout the year
 - ii. Will work on updating website and Facebook page
 - iii. Will be taking pictures at the close the meeting for the website

- iv. "Hoosier Nurse?" is going to be the name of the newsletter
- b. Membership Report-Hannah Moore
 - i. Indiana University held a meeting and had over 20 students sign up for the NSNA
 - ii. Has 60 universities on the contact list
 - iii. Is going to send contact letter once the website is updated
 - iv. Has approval from board to move forward with her letter
- c. Image of Nursing-Natasha Bertsch
 - i. Working on creating a calendar
 - ii. Sent letter to school regarding the calendar project ASAP
- d. Bylaws Report-Emily Tolliver
 - i. Worked on editing policy book
 - ii. Put together a binder and has been adding to it
 - iii. Waiting for the board to vote on some of the policies so they can be added and finalized
- e. Community Report-Hannah Merriman
 - i. Working on getting members from Indiana University to join the committee
 - ii. Talked to local elementary schools about promoting healthy eating and educating families on immunizations
 - iii. Needs volunteers to hold program at the elementary school in Bloomington, Indiana to address healthy eating
 - iv. Waiting for website to be updated and will then add community health information
 - v. Is going to take the NIMS class on 9/25/11
 - vi. Is going to try to get a NIMS or Red Cross Disaster Training course at a monthly meeting or at the state convention
 - vii. Wants to add the "Nursing Corp" link to the IANS website
- f. Convention Planning-Brittney Hoge
 - i. Possibly making the theme something around "caring"
 - ii. Contacted IUPUI about possibly having convention there
 - iii. Waiting for 2011 budget to determine spending for convention
 - iv. Will work on contacting universities to see if they are willing to hold/sponsor state convention
- g. Secretary-Eric Kern
 - i. Will sign and send NSNA approved minutes
 - ii. Will update past minutes and send them to NSNA
 - iii. Will complete State Roster form and submit it to the NSNA

7. Bylaws and Policies

- a. Emily Tolliver explained to the members her policy book in depth
- b. Discussed attendance policy and meeting locations
 - i. State meetings are required for elected offices and national meetings are privileged
- c. President will disclose location and time of next meeting at the close of the previous meeting
- d. Discussed policies for meeting cancellations
- e. Secretary must email meetings to the board within one week after the previous meeting by 5pm and sign and submit the approved minutes to NSNA per policy
- f. Meetings must be approved by the board within 2 weeks after the previous meeting.
- g. Sarah Empson motioned to approve the policy book as amended
- h. Brittney Hoge seconded the motion to approve the policy book as amended
- i. All were in favor and the policy book was approved as amended

8. Convention Planning

- a. Theme is going to be based around “caring”
- b. Brittney Hoge, Cassie Eckerle, and Taylor Bradbird are working on planning convention
- c. Date chosen will be March 24, 2012
- d. A template for the convention will be completed within 2 weeks
- e. Executive board meeting to have an outside meeting to discuss convention

9. Newsletter Involvement

- a. ISNA wants to include the IANS in their newsletter
- b. Locations, business, and other IANS information can be included in the letter
- c. Information needs to be submitted to ISNA by this coming Friday

10. Goals for October

- a. Newsletter
 - i. will use previous template for new newsletters
 - ii. Newsletter will be sent out in 2 weeks by editor
 - iii. Will post on the website and emailed
 - iv. Renew subscription with the NSNA for blast emails
 - v. All board members need to “like” the updated Facebook page
- b. Membership Committee
 - i. Will plan to visit nursing schools to increase involvement based on feedback they provide
 - ii. Wants to possibly target Indiana State University, Ball State, and Purdue University

c. Community Health

- i. Will try to come up with an event to hold in the community

11. Next Meeting

- a. October 22, 2011 at 10:00am at Ball State University
- b. November 19, 2011 at 10:00am University of Saint Francis at 10:00
- c. December 17, 2011 at 10:00am University of Southern Indiana at 10:00

12. Adjournment at 1:54pm

- a. Sarah Empson Motion
- b. Hannah Merriman seconded
- c. All were in favor and the meeting was adjourned